



LOUISIANA DEPARTMENT OF INSURANCE  
TIMOTHY J. TEMPLE  
COMMISSIONER

***2024 FINANCIAL FILING INSTRUCTIONS  
FOR  
PROPERTY RESIDUAL VALUE INSURERS***

The following are required by law to be filed with this Department to continue your authority to transact business in the State of Louisiana. The filing date is the postmark date. If the due date falls on a weekend or holiday, the deadline is extended to the next business day.

1. As required by La. R.S. 22:821(B)(2), an annual financial regulation fee in the amount of \$1,000 due on or before March 1, 2024, which should be submitted to the following address:

**LOUISIANA DEPARTMENT OF INSURANCE  
TAX DIVISION  
P.O. BOX 94214  
BATON ROUGE, LA 70804**

2. As required by La. R.S. 22:382, an annual filing fee in the amount of \$1,500 due on or before March 15, 2024, which should be submitted to the following address:

**LOUISIANA DEPARTMENT OF INSURANCE  
COMPANY LICENSING DIVISION  
P.O. BOX 94214  
BATON ROUGE, LA 70804**

3. As required by La. R.S. 22:386, an audited financial statement prepared by an independent certified public accountant for the period ending December 31, 2023. An original and a duplicate or photocopy must be filed at the below address on or before June 1, 2024.

**LOUISIANA DEPARTMENT OF INSURANCE  
ADMINISTRATIVE SERVICES  
P.O. BOX 94214  
BATON ROUGE, LA 70804**

4. **Submission of Contact Information (Electronic Filing)**  
No later than March 1 each year, all risk bearing entities must provide an annual certification for certain contact types. The information on contact types is include in Regulation 117.

How to provide annual certification. The LDI will use the existing Licensee Contacts Module of the Industry Access System for the updates and the annual certification. A risk bearing entity may use the Licensee Contacts Module or the Uniform Certificate of Authority Corporate Amendment Form 14 to notify the LDI of changes to the contact information but the annual certification will only be available through the Licensee Contacts Module of the Industry Access System.

See the following link for further information: <https://ldi.la.gov/industry/company-licensing/company-contact-changes>

Please direct any contact information question to the Division of Company Licensing, (800) 259-5300.

**ANY FILINGS SUBMITTED AFTER THE DUE DATE WILL BE CONSIDERED LATE AND SUBJECT TO A FINE AND/OR REGULATORY ACTION.**

Please direct any questions to Stewart Guerin at (225) 219-3929, [sguerin@ldi.la.gov](mailto:sguerin@ldi.la.gov).