



**LOUISIANA DEPARTMENT OF INSURANCE
PRODUCER AND ADJUSTER
REQUEST TO CONVERT LICENSE TO NONRESIDENT STATUS**

A Louisiana resident who moves to another state and wants to maintain their license in Louisiana as a nonresident can submit a request to convert the license to nonresident status. This will update the addresses and will convert the license to a nonresident status. The individual will have 30 days to obtain a resident license in the new state. If a new resident license is not obtained in the new state within 30 days, the nonresident license will be canceled. File via email to producerlicensing@ldi.la.gov.

LICENSEE INFORMATION					
Name			License # or NPN		
Business Email			Personal Email		
Phone Number					

MAILING ADDRESS All fields must be completed even if this information is not changing					
Old Street Address or PO Box			New Street Address or PO Box		
City	State	Zip	City	State	Zip

BUSINESS ADDRESS All fields must be completed even if this information is not changing					
Old Street Address			New Street Address		
City	State	Zip	City	State	Zip

RESIDENT ADDRESS All fields must be completed even if this information is not changing					
Old Street Address			New Street Address		
City	State	Zip	City	State	Zip

ADJUSTERS ONLY	
Resident adjusters who are moving to a state that does not offer adjuster licensing may keep Louisiana as the Designated Home State. Do you wish to have Louisiana remain as your designated home state?	
<input type="checkbox"/> YES	
<input type="checkbox"/> NO If no, Identify new designated home state _____	